

Sea Coast Management, Inc.
BOARD OF DIRECTOR'S MEETING
AGENDA

Saturday, April 22, 2023, 10:00 – 11:00am

Google Meet Video call link: <https://meet.google.com/rma-bwhj-jyv>

Clubhouse - 4155 S. Atlantic Avenue, New Smyrna Beach, FL

CALL OPEN MEETING TO ORDER:

- Meeting is scheduled for 1 hour (15 min extension with approval)

PROOF OF NOTICE:

- Meeting notices are posted at the courtyard entrances and office door 72 hours in advance.

CERTIFICATION OF QUORUM: JG MB KK DC CN SK SC

APPROVAL OF MINUTES:

- 2/18/23 Board Meeting Minutes

PRESIDENT'S REPORT:

- Welcome Statement – Board Meeting Protocol (Jason)

MANAGER'S REPORT (Jane)

- Delinquent HOA Maintenance Receivables 30-60-90 days
- Delinquent 2023 Special Assessment by Unit# and Name

RENTAL BOARD UPDATES (Linda)

BUILDING & GROUNDS:

- Seawall & Permitting Update (Jason)
- North Elevator Modernization Completed on April 5, 2023 and is fully operational.
- South elevator interior refurbishment scheduled for May 8-11, 2023 (Conrad)
- South elevator control module – order released due to long lead-time - Fall '23 install.
- Installation date of New Mailboxes (new mailboxes are in SCG1's possession)
- Pre-ordering pavers for beach deck due to potentially long lead-times

TREASURER'S REPORT:

- 2023 Budget Tracking report to-date (Dan)

NEW/OLD BUSINESS:

- Approve moving from Wells Fargo to South State Bank while implementing remote capture deposit and ACH payment capabilities.
- Approve Guest Service/Rental Staff Position & Salary funding.
- Approve seasonal weekend security personnel.

OPEN FORUM (15 minutes)

ADJOURNMENT

Next Board of Directors Meeting – May 20, 2023